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Manuscript should be sent through one of in the following way:

1. Please submit your article via *Online Submission System* in the E-Journal Coastal and Ocean Journal (COJ) portal (<http://coj.pksplipb.or.id/index.php/coj/index>);
2. First or correspondence author register as Author and/or Reader (role check as Author and/or Reader) on “Register” section (<http://coj.pksplipb.or.id/index.php/coj/user/register>);
3. After author login as Author, click “*New Submission*”. Submission step consist of 5 step, i.e. (1) *Start*, (2) *Upload Submission*, (3) *Enter Metadata*, (4) *Upload Supplementary Files*, (5). *Confirmation*;
4. On the *Start* section, select *Journal Section (Full Article)*, check all checklist;
5. On the *Upload Submission* section, please upload the manuscript file on MS Word format;
6. On the *Enter Metadata* section, input all data of Authors and Affiliations, that follow with title and abstract, and *indexing keywords*;
7. On the *Upload Supplementary Files* section, be permitted upload the supplementary data or declaration letter or other supporting documents;
8. On the *Confirmation* section, please click “*Finish Submission*” if all data correctly;
9. If authors find it difficult on the process manuscript submission through *open journal system* (OJS), manuscript can be sent through E-mail to journal@pksplipb.or.id, however, this method not recommended.